

Environmental Education Assistant Position Goals

Responsibilities and Impact for the summer of 2026

Environmental Education Assistant LTE

- Provide teaching/prep support to Education Team from May 26, 2026- August 28, 2026
- Keep clear records of your work by creating a weekly planning journal
- Submit accurately completed timesheets on time
- Attend weekly project review meeting with Education Team
- Participate in Community First Free Fishing Day (8am-noon) June 6th. LTE will assist in prepping and leading this large public event.
- Nature Friends till Summers End- (free) morning community programs done at HWR targeted towards youth and their families outdoors and observing nature. Work with Education Admin to make sure there is no overlapping with materials.
 - June 23rd – The Underground World (9-10am),
 - July 21st– Birds of the Reserve (9-10am),
 - August 18th – Beautiful Butterflies (9-10am).
- Teach Roving Naturalist/Outreach Programming
 - Park & Rec Programs (June 9, 16, & 17)
 - Inclusion Event July 14th
- Develop a Community Program for either of your Saturday weekends.
 - LTE will plan, develop, promote, and teach the event.
- Eco-Explorers Summer Day Camp - June-August:
 - Sense of Nature: Ages 3- Kinder: June 2nd-4th & June 9th -11th (9-10:30 AM)
 - The World Beneath Your Feet: 1st-3rd Grade: June 16th -19th & July 7th-10th (1-3PM)
 - Survivor Challenge: 7th & 8th Grade: July 28th-30th (9AM-3PM)
 - Wildlife Rescue: 4th-6th Grade, August 4th-6th & August 11th-13th (9AM-3PM)
 - Conservation Crew Service Based Camp: High School Students- July 14th -July 24th
- Teach Summer Wetland Adventure (Daycare) Programs with staff naturalists
- Assist with the monthly Turtle Tots Preschool Adventures Program
- Some animal husbandry – LTE will work with our Natural Resource Manager to assist in maintaining aquariums and care for various Nature Center education animal species. (Frogs, turtles, fish, snakes.)
- Update the Track Trail (orange loop) & other tracks
- Develop and design a hands-on station for our Discovery Lab.
- Weekend Work: LTE will work at least one weekend a month. Including public program weekends– interacting with visitors and multitasking on various projects (Saturday 11am-4:00 pm)
 - June 6th
 - June 27th
 - July 25th
 - August 22nd
- Maintain The Wild Space as needed, including the Little Free Library
- Social Mediarg Support and Blog Writing
- Other opportunities as they are identified and assigned