



Heckrodt Wetland Reserve (HWR)

Habitat Management Assistant L.T.E.

(June 1, 2026-August 28, 2026)

Position Overview:

Gain hands-on experience in habitat restoration and land management through the HWR Habitat Management Limited Term Employment Program. This 12-week L.T.E. opportunity offers practical training in native habitat management, plant identification, and restoration ecology while helping restore urban natural areas in Northeastern Wisconsin.

L.T.E.'s will work alongside experienced professionals, build valuable networks, and participate in on-the-job training, educational days, and field trips. Primary duties include habitat restoration and invasive species control using hand tools, mowers, brush cutters, and herbicide sprayers. Additional tasks include trail and boardwalk maintenance, native seed collection, biological monitoring, and working with volunteer groups.

Key Responsibilities:

- Support habitat programming and restoration efforts at Heckrodt Wetland Reserve in collaboration with the Habitat Team
- Assist with daily habitat management activities, including invasive species control and site maintenance
- Participate in ongoing research and data collection for the HWR Water Quality Monitoring Program
- Plant, water, and care for native shrubs and forbs
- Assist with and lead corporate volunteer groups during restoration projects
- Support daily operations of the nature center and complete additional duties as assigned
- Safely operate and maintain equipment such as tractors, UTVs, brush cutters, and chainsaws; apply herbicides (training provided)
- Work nature center weekends: June 20th, July 18th, & August 8th

Preferred Qualifications:

- Associate's degree or higher in Environmental Science or a related field, or current enrollment in a relevant academic program
- Strong work ethic with enthusiasm for public engagement and environmental education, especially with youth
- At least 18 years of age at the time of application with valid driver's license and reliable transportation to worksites
- Willingness to apply herbicides to invasive species using handheld and backpack sprayers (training provided)
- Ability to work outdoors in challenging conditions, including heat, biting or stinging insects, and uneven or steep terrain
- Ability to lift and carry up to 40 pounds
- Strong interpersonal and communication skills, including the ability to work collaboratively and manage conflict effectively
- Flexibility to work variable schedules, including occasional evenings and weekends

Compensation:

The position pays \$11.00 per hour, with a maximum of \$5,500 for an anticipated 500 hours of work. The LTE period is from June 1, 2026, to August 28, 2026. Any unused hours will be forfeited.

Application Process:

Interested candidates are encouraged to submit a cover letter and resume, along with references, by **March 2, 2026**. Applications may be sent via email (preferred) to emman@heckrodtnaturecenter.org or mailed to the address provided below. Interviews are scheduled for the week of **March 23rd, 2026**.